



P.O. Box 220 • Ennis, Texas 75120 • (972) 875-1234
<http://www.ennistx.gov>

HOTEL OCCUPANCY TAX REPORT

REPORT FOR QUARTER ENDING: _____

- | | |
|--|----------|
| 1. TOTAL RECEIPTS COLLECTED | \$ _____ |
| 2. EXEMPTIONS – PERMANENT RESIDENT | \$ _____ |
| 3. OTHER EXEMPTIONS – STATE OR GOVERNMENT
ISSUED ID | \$ _____ |
| 4. TOTAL EXEMPTIONS (2 + 3) | \$ _____ |
| 5. NET TAXABLE RECEIPTS (1 – 4) | \$ _____ |
| 6. HOTEL OCCUPANCY TAX (7% OF 5) | \$ _____ |
| 7. PENALTY | \$ _____ |
| 1 to 30 days late: 5% penalty | |
| 31 to 90 days late: 10% penalty | |
| More than 1 fiscal quarter late: 15% penalty | |
| 8. TOTAL PAYMENT DUE (6 + 7 + 8) | \$ _____ |

Please mail payment to:

City of Ennis
Bethany Prewitt, City Secretary
PO Box 220
Ennis, TX 75120

SIGNATURE OF OWNER/AGENT
Tax remitted and paid to the City of Ennis
with this report was collected pursuant to
the requirements of the Hotel Occupancy
Tax Ordinance of the City of Ennis, TX, as
amended.

PHONE NUMBER

EMAIL ADDRESS

NAME OF HOTEL/MOTEL

ADDRESS

CITY STATE ZIP CODE

State Taxpayer No. _____

Or deliver to:

Ennis City Hall
Bethany Prewitt, City Secretary
107 N Sherman St
Ennis, TX 75119